

**STEVENAGE BOROUGH COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**  
**MINUTES**

**Date: Monday 13 June 2016**

**Time: 6.00 p.m.**

**Place: Shimkent Room, Daneshill House, Danestrete, Stevenage**

Present: Councillors L Martin-Haugh (Chair), J Brown, M Downing, M Gardner, J Hollywell, C Latif, S Mead, R Parker CC and C Saunders.

Start / End Time      Start Time: 6.00 p.m.  
                                 End Time: 7.05 p.m.

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillors P Bibby, L Harrington, A Mitchell and P Stuart.

Councillor M Downing declared a personal interest in Item 11 as a Member of the Symonds Green Community Centre Management Committee and indicated that he would leave the meeting for this item.

**2. TERMS OF REFERENCE**

It was **RESOLVED** that the terms of reference are noted.

**3. MINUTES – SPECIAL MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE – 4 APRIL 2016**

It was **RESOLVED** that the Minutes from the Overview and Scrutiny Committee meeting held on 4 April 2016 are agreed as a correct record and signed by the Chair.

**4. MINUTES – OVERVIEW AND SCRUTINY COMMITTEE – 6 APRIL 2016**

It was **RESOLVED** that the Minutes from the Overview and Scrutiny Committee meeting held on 6 April 2016 are agreed as a correct record and signed by the Chair.

**5. PART 1 DECISIONS OF THE EXECUTIVE**

This report had not been circulated to Members five clear days before the meeting nor had it been made available for public inspection. The Chair determined however that given the short time left before the end of the call-in period on 14 June it be

considered on this occasion.

### **Minutes – Overview and Scrutiny Committee and Select Committees**

The Committee noted the comments of the Executive

### **Appointment of Executive Bodies**

The Committee noted the report.

### **Stevenage Borough Council Balanced Scorecard for Quarter 4 2015/2016**

The Strategic Director (Community) presented the Council's Balanced Scorecard for Quarter 4 and advised the Committee that the Council would be moving to a new performance monitoring and management model for 2016/17.

Members asked a number of detailed questions about the report which were answered by the Officer.

The Strategic Director (Community) undertook to feedback directly to Members on the following:

- The closure of the footpath at Six Hills Way
- The target for the abandoned call measure in the CSC
- A Member complained that the Council's website loads slowly to external computers
- The monitoring undertaken by officers in relation to SBC press releases issued to audio and visual media sources.

A Member commented positively on the high number of responses to the consultation exercise undertaken in respect of the Local Plan.

It was **RESOLVED** that the following Part 1 decisions of the Executive are noted:

- Overview and Scrutiny and Select Committee Minutes
- Appointment of Executive Bodies
- Stevenage Borough Council Balanced Scorecard for Quarter Four 2015/2016

### **6. URGENT PART 1 DECISIONS AUTHORISED BY THE CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE**

None.

### **7. URGENT PART I BUSINESS**

None.

### **8. EXCLUSION OF PRESS AND PUBLIC**

Not required.

**9. PART II DECISIONS OF THE EXECUTIVE**

None.

**10. URGENT PART II DECISIONS AUTHORISED BY THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE**

It was **RESOLVED** that the following Part II decision authorised by the Chair is noted:

- Award of External Work Contract.

**11. URGENT PART II BUSINESS**

**Budget and Policy Framework Item.**

Councillor M Downing left the meeting for this item.

This report had not been circulated five clear days before the meeting. The Chair determined however that given the requirement for the report to be reviewed prior to its presentation to the meeting of the Executive in July it be considered on this occasion.

It was **RESOLVED** that the recommendations in the report are agreed.

**Chair**